



# **High School Partner Portal**

**User Guide**

# Login

The screenshot shows the OCAS (Ontario College Application Service) website. At the top, the OCAS logo is on the left, and the text 'Ontario College Application Service' is on the right. Below the logo, there is a navigation bar with links: SERVICES, E-MATERIALS, DATA WAREHOUSE, and PARTNER PORTAL. A white arrow points from the 'PARTNER PORTAL' link to a text box. The text box contains the following instructions: 'Login at: [www.ocas.ca](http://www.ocas.ca)' and 'Click on **'Partner Portal'** and then the green **'LOGIN'** button.' Below the navigation bar, there is a 'Quick Links' section with links to [ontariocolleges.ca](http://ontariocolleges.ca), [College Contact List](#), [Ontario School Counsellors' Association - OSCA](#), and a 'Contact Us' section with links for 'For Staff' and 'For Students'. In the center, there is a 'PARTNER PORTAL LOGIN' section with a green 'LOGIN' button. A white arrow points from the 'LOGIN' button to the text box.

Ontario College Application Service

SERVICES E-MATERIALS DATA WAREHOUSE PARTNER PORTAL

ADJUST FONT SIZE: a A A

Quick Links

[ontariocolleges.ca](http://ontariocolleges.ca)

[College Contact List](#)

[Ontario School Counsellors' Association - OSCA](#)

Contact Us

For Staff

For Students

PARTNER PORTAL LOGIN

Log in to the OCAS Partner Portal to access functions including Applicant Search, Manage Programs, Grade File Uploads and eTMS.

LOGIN

Login at: [www.ocas.ca](http://www.ocas.ca)

Click on **'Partner Portal'** and then the green **'LOGIN'** button.

# Login (cont'd)

The screenshot shows the login interface for Ontario Colleges .CA. At the top left is the logo 'ONTARIO COLLEGES .CA'. At the top right is a link '? Have a question? HELP'. The main section is titled 'Log On' and contains two input fields: 'User Name:' with the placeholder text 'YourUserName' and 'Password:' with masked characters. Below these fields is a link 'Forgot your User Name or Password?'. A 'Log On' button is positioned to the right of the password field. At the bottom, there is a footer with the OCAS logo and the text '© 2014 ONTARIO COLLEGE APPLICATION SERVICE'. Several annotations are present: a box on the right explains the login process and password sensitivity; a box with an exclamation mark points to the password field with password criteria; a box on the left points to the 'Forgot your User Name or Password?' link; and a box at the bottom right lists the password criteria in detail.

ONTARIO COLLEGES .CA

? Have a question? HELP

Log On

User Name: YourUserName

Password: ●●●●●●●●

Forgot your User Name or Password?

Log On

Finish working with this site do one of the following:  
• Click the 'Log Off' button.  
• Close all browser windows (including applications that are open in other windows).

This site is intended for authorized users only.  
If you experience access problems contact the [site administrator](#).

OCAS © 2014 ONTARIO COLLEGE APPLICATION SERVICE

Login using the username and temporary password provided by email.

Note: Passwords are CaSe Sensitive.

! Follow password criteria when creating a new password.

Manage your account access with the **Forgot User Name or Password** links.

**Portal Password Criteria:**

- Minimum of 8, maximum of 14 characters
- Uppercase letter, Lowercase letter
- Number
- Special character (Example: ! \$ # %)
- No part of your First Name, Last Name or Username

# Home (default) Screen

PARTNER\123456.coughli | **Edit Access Account** | Search Applicants | eTMS | Upload OST File | High School Applicant Reports | Logout

**ONTARIO COLLEGES .CA**

## Applicant Search

Application Number:  Account Number:

First Name:  Last Name:

Mident Code:  Email:

[+ More Search Options](#)

[Contact Us](#) [Privacy Statement](#) [Terms of Use](#) [FAQ](#)

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Click on the menu bar to access the functions which you have been granted access to.

*Note: Not all users may have access to all portal functionality.*

**Edit Access Account** – used to change password.

**Search Applicants** – Home (default) screen. Allows you to view applicants from your school.

**eTMS** – Manage transcript requests for former students. (A list of participating schools and boards is available at: [ocas.ca](http://ocas.ca) > **Services**> **eTMS**)

**Upload OST File** – Upload academic data files.

**High School Applicant Reports** – Access various common reports.

# Change Password

PARTNER\123456.coughli | [Edit Access Account](#) | [Search Applicants](#) | [eTMS](#) | [Upload OST File](#) | [High School Applicant Reports](#)

ONTARIO COLLEGES .CA

Click 'Edit Access Account' to access the 'Change Password' screen.

PARTNER\123456.coughli

Change Password

Home

Welcome to ontario

Contact Us | Privacy Statement | Terms of Use | FAQ

2014 ONTARIO COLLEGE APPLICATION SERVICE

Change Password

Change Password Description...

\*Current Password:

Minimum Password Requirements

- \* Minimum 8 Characters and Maximum 14 Characters
- \* 1 Uppercase Letter
- \* 1 Lowercase Letter
- \* 1 Number
- \* 1 Symbol (e.g. @, #, \$)
- \* Passwords Match

\*New Password:

\*Confirm New Password:

Change Password

Have a question? HELP

**Portal Password Criteria:**

- Minimum of 8, maximum of 14 characters
- Uppercase letter, Lowercase letter
- Number
- Special character (Example: ! \$ # %)
- No part of your First Name, Last Name or Username

# Search Applicants Screen

The screenshot shows the 'Applicant Search' interface on the Ontario Colleges .CA website. The top navigation bar includes links for 'PARTNER\123456.coughli', 'Edit Access Account', 'Search Applicants', 'eTMS', 'Upload OST File', 'High School Applicant Reports', and a 'Logout' button. The main header features the 'ONTARIO COLLEGES .CA' logo. The search form includes fields for 'Application Number', 'Account Number', 'First Name', 'Last Name', 'Mident Code' (pre-filled with '123456'), and 'Email'. An 'Application Cycle' dropdown menu is set to 'ALL'. Below the form is a '+ More Search Options' link and 'Search' and 'Clear' buttons. The footer contains links for 'Contact Us', 'Privacy Statement', 'Terms of Use', and 'FAQ'.

Select the current or previous application cycle to limit search results. Leave the default "ALL" to see all students.

Leave all fields blank and click '**Search**' to list all applicants from your school only.

*Note: If the list contains more than 200 records an error message is displayed. Add search criteria to refine your search.*

**OR**

Enter search criteria (e.g. partial student name) and click '**Search**' to locate an applicant from your school only.

*Note: 'String search' is used (e.g. entering 'tes' will result in any record containing the 'tes' characters).*

Click the '+' to view additional search criteria fields.

# Search Applicant Results

[+ More Search Options](#)

Search

Clear

<a href="#">Last Name</a>	<a href="#">First Name</a>	<a href="#">Application Number</a>	<a href="#">Application Status</a>	<a href="#">Account Number</a>	<a href="#">Account Status</a>	<a href="#">DOB</a>	<a href="#">Previous Last Name</a>	<a href="#">Activate</a>
<a href="#">Applicant</a>	Nu College	15-001-0101	Pending Payment	210031336314	Active	1997/02/02		
<a href="#">Demande</a>	Nouvelle	15-001-5789	Pending Payment	210031341408	Active	1998/01/01		
<a href="#">KINGSLEY</a>	BARRY	15-000-0048	Unpaid	191211380623	Active	1968/02/17		

Pages: |<First <Previous 1 Next> Last>|

Showing 20 Items per Page. Page 1 of 1, Items 1 - 3 of 3


Click on the **Last Name hyperlink** to view applicant details.

Search results are displayed sorted alphabetically by last name.

Click on any column heading hyperlink to reorder the records in either ascending (default) or descending (optional) order.

*Note: If only one record matches search criteria, you will be taken directly to that applicant's dashboard.*

# Applicant Dashboard



The screenshot shows the Ontario Colleges .CA Applicant Dashboard. The header includes the logo and the text 'Nu College Applicant | Account Number: 21003'. The left sidebar is divided into 'My Home' and 'My Applications'. 'My Home' contains links for 'My Profile' (with sub-links for Personal Information, Contact Information, Authorized Users, Citizenship and Residency, Education, Financial Support, and Experience) and 'My Applications' (with sub-links for Program Choices (3), Basis of Admission, Payment Summary, and View Offers (0)). The footer includes 'Contact Us', 'Privacy Statement', 'Terms of Use', and a copyright notice for 2014.

View all applicant information from the applicant Dashboard screen (see exceptions noted below).

**Personal Information** – basic demographic info, including legal name, date of birth, etc.

**Contact Information** – applicant street address, email address, telephone numbers

**Authorized Users** – *not available for view*

**Citizenship & Residency** – Citizenship, residency status in Canada, country of birth

**Education** – high school education information, VIEW and EDIT

**Financial Support** – agency sponsorship; this does not include OSAP

**Experience** – area of study-related employment or volunteer experience, test scores

**Program Choices** – programs selected by applicant

**Basis of Admission** – confirmation of high school attendance or graduation

**Payment summary** – *not available for view*



# Education Screen

ONTARIO  
COLLEGES .CA

Nu College Applicant | Account Number:210031336314 (Active)

My Home

My Profile

Personal Information

Contact Information

Authorized Users

Citizenship and Residency

Education

Financial Support

Experience

My Applications

15-001-0101 - Aug 2015 - Jul 2016

Program Choices (3)

Basis of Admission

Payment Summary

View Offers (0)

Education

If you have attended a high school or a postsecondary institution,

Declared Education

Institution Type	School Name	Action
High School	Ocas High School	* View Details

Pages: |<First <Previous 1 Next> Last>|

Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1

Academic Data on File

Record Title	Action
Ontario High School Transcript	* View Details   Edit Details

Pages: |<First <Previous 1 Next> Last>|

Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1

**Declared Education** – information entered by applicant includes:

- High school name
  - Dates attended/attending
  - OEN
  - Student number
  - Official name on student record
- VIEW only

**Academic Data on File** – includes:

- Literacy test
- Community involvement
- OSSD
- Specialist High Skills Major (if enrolled)
- Courses
- Grades

Click '**View Details**' (to view) or '**Edit Details**' (to update information)

# Add Academic Record

**ONTARIO COLLEGES .CA**

Nu College Applicant | Account Number:210031336314 (Active)

**My Home**

My Profile

- ✓ Personal Information
- ✓ Contact Information
- Authorized Users
- ✓ Citizenship and Residency
- ✓ Education**
- ✓ Financial Support
- ✓ Experience

**My Applications**

15-001-0101 - Aug 2015 - Jul 2016

- ✓ Program Choices (2)
- ✓ Basis of Admission
- Payment Summary
- View Offers (0)

## Education

If you have attended a high school or a postsecondary institution, you are required to provide this information on your account.

### Declared Education

Institution Type	School Name	Action
High School	Ocas High School	* View Details

Pages: |<First <Previous 1 Next> Last>|  
Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1

### Academic Data on File

Record Title	Action
Ontario High School Transcript	No Record Found

Pages: |<First <Previous 1 Next> Last>|  
Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1

**Add Ontario High School Academic Record**

**Declared Education –**  
entered by applicant  
and is VIEW only

**If NO student record is found:**  
Click on 'Add Ontario High School  
Academic Record' to activate the  
record.

# Add New Academic Record

**ONTARIO COLLEGES .CA**

Nu College Applicant | Account Number: 210031336314 (Active)

**My Home**  
My Profile  
✓ Personal Information  
✓ Contact Information  
Authorized Users

OEN: 000000000

Literacy Test: English

Community Involvement: N/A

Highest Education: OSSD

Date Credential Achieved: Select ... Select ... Select ...

\* Institution Name: [Text Field] **Find School**

Specialist High Skills Major (if enrolled): Select ...

**Save**

**Find School**

School Name	Street Address	City	Status	Institution Type	
Ocas High School	60 Corporate Court	Guelph	Open	Day	<b>Select</b>

Pages: | <First <Previous 1 Next> Last> |  
Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1

**Callouts:**

- Use the drop down lists to complete all required fields.
- If 'OSSD' is selected, the 'Date Credential Achieved' should be filled in once the applicant graduates. (e.g. June)
- Use the 'Find School' feature to search and select the correct school from the list of results.
- Click 'Save' when done.

# Add New Academic Data

**ONTARIO COLLEGES .CA**

Nu College Applicant | Account Number:210031336314 (Active)

My Home

My Profile

Personal Information

Contact Information

Authorized Users

Citizenship and Residency

Education

Financial Support

Experience

My Applications

15-001-0101 - Aug 2015 - Jul 2016

Program Choices (3)

Basis of Admission

Payment Summary

View Offers (0)

## Ontario High School Grades

### Academic Data

OEN:  
000000000

Literacy Test:  
English

Community Involvement:  
N/A

Highest Education:  
N/A

Date Credential Achieved:  
Select ... Select ... Select ...

Schools Attending / Attended:  
Ocas High School - 123456  
Ocas High School - 123456


Specialist High Skills Major (if enrolled):  
Select ...

Save

## Ontario High School Grades

Add New

Click 'Add New' to add individual course data.



# Add New Academic Data (cont'd)

Nu College Applicant | Account Number: 210031336314 (Active)

My Home

My Profile

Personal Information

Contact Information

Authorized Users

Citizenship and Residency

Education

Financial Support

Experience

My Applications

15-001-0101 - Aug 2015 - Jul 2016

Program Choices (3)

Basis of Admission

Payment Summary

View Offers (0)

Course Code:

Completion Date

Specify Year---▼

Specify Month---▼

Mark

Mark Type

Select ... ▼

Credit

Course Status

▼

Delivery Type

Day ▼

Course Type

Regular ▼

Notes

☐ T : Team Taught Dual Credit

☐ I : Interdisciplinary Studies

☐ S : Extraordinary Circumstances

☐ C : Cooperative Education

☐ M : Modified Curriculum - No Credit

☐ X : Substitution for Compulsory Course

☐ A : Alternative Expectations - No Credit

☐ H : Specialist High Skills Major

☐ F : Course Taught in French

☐ P : Ontario Private School Course

☐ B : Credit Count Adjusted

Mident Code

0

Create

Use drop down lists and free form fields to enter individual course information. Click the checkbox to add notes.

**Course Code** – (free form field) validated by course code list

**Completion Date** – (drop down list) year and month

**Mark** – (free form field) 3 numeric digits (e.g. 079) or only the following values: EQV, ALT, N/A or I (must be entered in uppercase)

**Mark Type** – (drop down list): Current, Final, Midterm, Projected

**Credit** – (free form field) single numerical digit (e.g. 1)

**Course Status** – (drop down list): No Credit\*, Repeated\*, Withdrawn\*. Leave blank if none apply.

*\*credit value must be zero*

**Delivery Type** – (drop down list): Day School, Night School, Summer School, Correspondence, Other

**Course Type** – (drop down list): Regular, Co-op Out-of-School, Co-op In-School

Enter the mident code for the school at which the course has been/ is currently being taken.

Click 'Create' when done.

# Edit Academic Data on File

The screenshot displays the Ontario Colleges .CA user interface. At the top, the logo 'ONTARIO COLLEGES .CA' is visible. Below it, the user is identified as 'Nu College Applicant' with 'Account Number:210031336314 (Active)'. A left-hand navigation menu includes sections like 'My Home', 'My Profile', 'My Applications', and 'Education', which is currently selected. The main content area is titled 'Education' and contains a sub-section 'Declared Education' with a table listing institutions. Below this is the 'Academic Data on File' section, which features a table with one record: 'Ontario High School Transcript'. A callout box with an arrow points to the 'Edit Details' link in this table, instructing the user to click it to make changes.

ONTARIO COLLEGES .CA

Nu College Applicant | Account Number:210031336314 (Active)

My Home

My Profile

- Personal Information
- Contact Information
- Authorized Users
- Citizenship and Residency
- Education**
- Financial Support
- Experience

My Applications

15-001-0101 - Aug 2015 - Jul 2016

- Program Choices (3)
- Basis of Admission
- Payment Summary
- View Offers (0)

## Education

If you have attended a high school or a postsecondary institution, you are required to provide this information on your account.

### Declared Education

Institution Type	School Name	Action
High School	Ocas High School	* View Details

Pages: |<First <Previous 1 Next> Last>|

Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1

### Academic Data on File

Record Title	Action
Ontario High School Transcript	* View Details   Edit Details

Pages: |<First <Previous 1 Next> Last>|

Showing 20 Items per Page. Page 1 of 1, Item 1 of 1

Click 'Edit Details' to make changes to existing academic data.

# Edit Academic Data on File

## Ontario High School Grades - Total Credits to Date: 4

Course Code	Completion Date	Mark	Mark Type	Credit	Course Status	Delivery Type	Course Type	Notes	Mident Code	
MAP4C	201506		Projected	1		Day	Regular		123456	Edit Delete
SCH4U	201506		Projected	1		Day	Regular		123456	Edit Delete
BAT4M	201502	088	Midterm	0	Withdrawn	Day	Regular		123456	Edit Delete
ENG4C	201502		Current	1		Day	Regular		123456	Edit Delete
SBI4U	201502		Current	0	No Credit	Day	Regular			
BAT4M	201407	78	Final	1		Summer	Regular			
BAF3M	201406	088	Final	0	Withdrawn	Day	Regular			
BAT4M	201406	50	Final	0	Repeated	Day	Regular			

Click **'Edit'** to update course information or **'Delete'** to remove the record.

Click **'Save'** when done.

Scroll to the right to 'Save' changes or 'Cancel' to exit

Course Code	Completion Date	Mark	Mark Type	Credit	Course Status	Delivery Type	Course Type	Notes	Mident Code	
MAP4C	201506	<input type="text"/>	Projected ▾	<input type="text" value="1"/>	<input type="text" value=""/>	Day	Regular ▾	<input type="text" value=""/>	123456	Save Cancel
SCH4U	201506		Projected	1		Day	Regular		123456	Edit Delete
BAT4M	201502	088	Midterm	0	Withdrawn	Day	Regular		123456	Edit Delete
ENG4C	201502		Current	1		Day	Regular		123456	Edit Delete
SBI4U	201502		Current	0	No Credit	Day	Regular		123456	Edit Delete



# eTMS

PARTNER\123456.coughli | Edit Access Account | Search Applications | **eTMS** | Upload OST File | High School Applicant Reports

**ONTARIO COLLEGES**

See separate User Guide for complete eTMS information at:  
**[www.ocas.ca](http://www.ocas.ca) > E-Materials > High School and Board Staff.**

**ocas** Ontario College Application Service

SERVICES E-MATERIALS DATA WAREHOUSE PARTNER PORTAL CAREERS

ADJUST FONT SIZE: a A A

You are here: [Home](#) » [e-Materials](#) » High School and Board Staff

**Important Documents**

- [Important Dates for Programs Starting Fall 2015](#)
- [CIP Schedule 2014](#)
- [College Dialogue Booklet 2014](#)
- [Secondary School Course Codes](#)

**RESOURCES FOR HIGH SCHOOL STAFF**


Showing students how to apply to college? Start here:

- [Online Application Tutorial \(PDF\)](#)
- [Online Application Tutorial \(PowerPoint\)](#)



Need help using the Partner Portal? Start here:




- [High School Partner Portal User Guide \(PDF\)](#)
- [eTMS User Guide \(PDF\)](#)

eTMS: Electronic Transcript Management System



**Contact Us**

**For Staff**  
Tel: 1.888.892.2228  
Email: [service@ocas.ca](mailto:service@ocas.ca)  
Social Media:  
 

**For Students**  
Tel: 1.888.892.2228  
Email: [ask-us@ontariocolleges.ca](mailto:ask-us@ontariocolleges.ca)  
Social Media:  
   
 Find Us On **FACEBOOK**

60 Corporate Court  
Guelph, ON  
N1G 5J3



# Upload OST File

PARTNER\123456.coughli | Edit Access Account | Search Applicants | eTMS | **Upload OST File** | High School Applicant Reports

ONTARIO COLLEGES .CA

**SS Data Upload**

To select a file from your PC, click on 'Browse'. Click on 'Upload File' to send your file to OCAS. Successful Upload: File has passed the initial data integrity check. Failed Upload: File will not be processed. See error message provided. NOTE: Academic data will display in your student's applications within 24 hours after your file is processed.

File:

Browse...

Upload File

Locate file and upload.

Filter Options

Upload Date

From To Transmission Period File/Mident File Status

Refresh

# Successful OST File Upload

## Upload History

Date ↓	File	Period	Time Stamp	Username	File Status	Upload Report
2014/10/07	S666459.C1	C1	2014-10-07:16:00:50	PARTNER\666459.jp	Processed	<a href="#">Details</a>
2014/10/07	S885126.C1	C1	2014-10-06:08:57:25	PARTNER\885126.wiltse	Processed	<a href="#">Details</a>
2014/10/07	S944416.C1	C1	2014-10-07:14:44:12	PARTNER\944416.beatty	Processed	<a href="#">Details</a>

## Transmission Details

School Ymca Academy, The  
Board Name TO Private Inspected  
File Version S666459.C1  
Upload Date 2014/10/07  
Time Stamp 2014-10-07:16:00:50

Student Name	Student Number	OCAS Number	Course Impacted	Error Description
CAPLAN, BENJAMIN	000544900962		GLD20 DREF0800050201306 000000	Invalid course code not in the new curriculum
MAIR, EMMA	000899529103		GLD20 DREF0780050201306 000000	Invalid course code not in the new curriculum

Pages: |<First <Previous 1 Next> Last>|

Showing 20 Items per Page. Page 1 of 1, Items 1 - 2 of 2

Export to  
Excel

Click on '**Details**' to  
see data errors.

Each time a data file is received at OCAS, an email confirmation is sent to the email contact located in the T1 header of the file.

Note: Always check the file status. If the upload failed, create and upload a new file.

It is important that a school corrects all errors (if applicable) in their own student information system first before creating and uploading a new file to OCAS.

For reporting purposes, **successfully processed records are NOT displayed on the Upload Report.**

# High School Applicant Reports

PARTNER\123456.coughli | [Edit Access Account](#) | [Search Applicants](#) | [eTMS](#) | [Upload](#) | **High School Applicant Reports**

**ONTARIO COLLEGES .CA**

Click on 'High School Applicant Reports' to access the report screen.

**ONTARIO COLLEGES .CA**

## High School Applicant Reports

Mident Code  Application Cycle 2015

**Report Display Parameters**

Please choose one of the following:

☒ Applicants Status Report  
☐ Program Choices Detail Report

Please select/deselect your option for report:

☒ All Applicants  
☐ Confirmed Applicants Only

**Report Sort Order**

☒ Sort by Surname, First Name  
☐ Sort by Date paid, Surname, First Name  
☐ Sort by Application#  
☐ Sort by College code, Surname, First Name

Select College All

**Report**

# Report Options

The screenshot shows the 'High School Applicant Reports' page on the Ontario Colleges .CA website. At the top left is the logo. Below it, the title 'High School Applicant Reports' is displayed. There are input fields for 'Mident Code' and 'Application Cycle'. The form is divided into two main sections: 'Report Display Parameters' and 'Report Sort Order'. The 'Report Display Parameters' section has two columns of radio button options. The first column offers 'Applicants Status Report' (selected) and 'Program Choices Detail Report'. The second column offers 'All Applicants' (selected) and 'Confirmed Applicants Only'. The 'Report Sort Order' section has four radio button options: 'Sort by Surname, First Name' (selected), 'Sort by Date paid, Surname, First Name', 'Sort by Application#', and 'Sort by College code, Surname, First Name'. To the right of these options is a 'Select College' dropdown menu currently set to 'All'. At the bottom left is a dark blue 'Report' button.

ONTARIO COLLEGES .CA

## High School Applicant Reports

Mident Code

Application Cycle

### Report Display Parameters

Please choose one of the following:

☒ Applicants Status Report

☐ Program Choices Detail Report

Please select/deselect your option for report:

☒ All Applicants

☐ Confirmed Applicants Only

### Report Sort Order

☒ Sort by Surname, First Name

☐ Sort by Date paid, Surname, First Name

☐ Sort by Application#

☐ Sort by College code, Surname, First Name

Select College

**Report**

Select type of report and display options and click '**Report**'.

**Applicants Status Report** – lists paid/unpaid applicants and grade status

**Program Choice Detail Report** – lists which programs applicants have applied to

### Additional Parameters

- Current, previous or both application cycles
- List ALL applicants or only applicants that have CONFIRMED to a program

### Report results sort order preferences:

- Sort by surname, date paid, application number, college

# Applicant Status Report

Sample of **Applicant Status** report,  
all applicants, sorted by surname.

ONTARIO  
COLLEGES .CA

## Status Report - All Applicants

Application Cycle: 2015

Mident Code: 123456

Report Date: 07 Oct 2014 04:53:17

School Name: Ocas High School

Print

Close

Sort by Surname, First Name

Application#	Surname	First Name	Date Paid	Applicant Status	Grade Status	Student Number / OEN
150010101	Applicant	Nu College		Pending Payment	NO GRADES	/ 000000000
150015789	Demande	Nouvelle		Pending Payment	NO GRADES	/ 000000000
150000048	KINGSLEY	BARRY		Unpaid	PARTIAL GRADES	/ 000000000

Total Applicants in Report: 1

# Program Choice Report

ONTARIO  
COLLEGES .CA

Sample of **Program Choice** report, all applicants, sorted by application number.

## Program Choices Report - All Applicants

Application Cycle: 2015

Mident Code: 123456

Report Date: 07 Oct 2014 04:54:31

School Name: Ocas High School

Print

Close

Sort by Surname, First Name

A-Accepted AA-Alternate  
Acceptance

Application#	Surname	First Name	Date Paid	Applicant Status	Grade Status	Student Number / OEN
15-001-0101	Applicant	Nu College		Pending Payment	NO GRADES	/ 000000000

Offer Status	College Code	Program Code	Program Title	Start Date	Campus	Program Add Date
	DURH	ACAR	ANIMAL CARE	1509	W	2014/09/30
	NORT	H151	COMPANION ANIMAL PHYSICAL REHABILITATION	1509	HL	2014/09/30
	SHER	PANCR	ANIMAL CARE	1601	DV	2014/09/30

15-001-5789	Demande	Nouvelle		Pending Payment	NO GRADES	/ 000000000
-------------	---------	----------	--	-----------------	-----------	-------------

Offer Status	College Code	Program Code	Program Title	Start Date	Campus	Program Add Date
	BORE	AAFC	ADMINISTRATION DES AFFAIRES - COMPTABILITÉ	1509	SU	2014/10/01
	LACI	61026	ADMINISTRATION DES AFFAIRES-COMPTABILITÉ	1509	OT	2014/10/01

15-000-0048	KINGSLEY	BARRY		Unpaid	PARTIAL GRADES	/ 000000000
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Offer Status	College Code	Program Code	Program Title	Start Date	Campus	Program Add Date
			BACHELOR OF BUSINESS ADMINISTRATION			